

PINELLAS COUNTY SCHOOLS VOLUNTEER REGISTRATION FORM

Please **PRINT** legibly and complete the entire form, front and back.
Please **ATTACH A COPY OF YOUR GOVERNMENT ISSUED PHOTO ID**.
All US Citizens or permanent residents are required to submit a Social Security Number (SSN) for the purpose of a Criminal Background Screening.

LEGAL NAME <small>as it appears on your photo ID</small>	_____ FIRST NAME MIDDLE NAME LAST NAME MAIDEN/OTHER NAMES				
DATE OF BIRTH		GENDER	SOCIAL SECURITY NUMBER		
____ ____ - ____ ____ - ____ ____ <small>MONTH MONTH DAY DAY YEAR YEAR</small>	__ Male __ Female	____ ____ ____ - ____ ____ ____ - ____ ____ ____			

RACE - CHECK ALL THAT APPLY		
<input type="checkbox"/> White	<input type="checkbox"/> Black or African American	<input type="checkbox"/> American Indian or Alaska Native
<input type="checkbox"/> Asian	<input type="checkbox"/> Hispanic/Latino	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander

LEGAL PHOTO ID REQUIRED		
Driver's License (State) _____	DL/ID Number _____	
Identification Card (State) _____	DL/ID Expiration _____	
<input type="checkbox"/> Military ID <input type="checkbox"/> Passport (Do not print Military ID/Passport)	<input type="checkbox"/> Foreign ID (Country) & # _____	

Home Address: _____
STREET APT# CITY STATE ZIP

Previous Address (if less than 5 years) _____
STREET APT# CITY STATE ZIP

Home phone: _____ Work Phone: _____ Cell Phone: _____

E-mail Address: _____ **parent account ID:** _____

Employment or Organization represented: _____

Are you a current or former employee in Pinellas County Schools? No Yes Occupation: _____

School at which you want to volunteer: _____

Are you currently a student in a Pinellas County School? No Yes Where? _____

Emergency Contact: _____ Phone: _____

Days & Times Available to Volunteer: _____

Do you have a child/children attending this School? <input type="checkbox"/> No <input type="checkbox"/> Yes					
CHILD'S FULL NAME	TEACHER	GRADE	CHILD'S FULL NAME	TEACHER	GRADE
CHILD'S FULL NAME	TEACHER	GRADE	CHILD'S FULL NAME	TEACHER	GRADE

Check which school level(s) and volunteer position(s) you're interested in:		
<input type="checkbox"/> Elementary	<input type="checkbox"/> Middle	<input type="checkbox"/> High
<input type="checkbox"/> Mentor	<input type="checkbox"/> Tutor	<input type="checkbox"/> Coach/Assistant Coach
<input type="checkbox"/> Lunch Pals	<input type="checkbox"/> Classroom Assistant	What sport: _____
<input type="checkbox"/> Take Stock In Children	<input type="checkbox"/> Clerical/Office	<input type="checkbox"/> Speaker
<input type="checkbox"/> 5000 Role Models	<input type="checkbox"/> PTA/SAC	<input type="checkbox"/> Media Center
<input type="checkbox"/> Girlfriends	<input type="checkbox"/> Boosters	<input type="checkbox"/> Field Trip/Overnight Field Trip - <input type="checkbox"/> Driver <input type="checkbox"/> Chaperone
<input type="checkbox"/> Peer to Peer	List Club: _____	<input type="checkbox"/> College & Career Center
<input type="checkbox"/> S.T.E.P.		<input type="checkbox"/> 21st Century

Complete Back of Form

Pursuant to School Board Policy 9180, volunteers who have unsupervised contact with students must be Level II screened.
All non-school board employees who are scheduled to attend overnight fieldtrips as chaperones/drivers must be Level II screened.

YOU MUST COMPLETE AND SIGN THIS REGISTRATION FORM BEFORE WE CAN PROCESS IT.

HAVE YOU EVER : Been arrested, received a summons or a notice to appear in court, received a criminal traffic citation, been charged, pled nolo contendere or no contest to a charge, paid a fine, had adjudication withheld, entered a pre-trial intervention or diversion program, pled guilty, been found guilty of charges, been convicted or served time in jail or prison, had charges dismissed, nolle prose, not prosecuted, dismissed dropped or no filed? You must list these matters below no matter how long ago they occurred. **Include any sealed or expunged records.**

No Yes

If you check **NO**, and offenses appear on the criminal background screening, your registration will be placed on hold and the processing will be delayed. If you check **YES**, please list all offenses, the disposition (example: no information found, pled guilty, paid fine, plead no contest, PTI/PTD etc.), the date and location of the offense(s).

List ALL Offenses	Disposition	Date of Offense(s)	Location (State & County)

Pinellas County Schools reserves the right to refuse volunteer assignments to any individual whether or not he or she has been convicted of any offense. In completing this public document, please understand Pinellas County School's sincere concern for the safety of its students, staff and visitors.

By signing below, I agree to the rules and regulations of the volunteer program and that any product produced while a volunteer shall be the property of the School Board (a work for hire). I understand that all involvement with students shall be under staff supervision and is restricted to the school day, on the school grounds, or a school-sponsored activity. I also understand volunteers are not employees or personnel of the school board. My signature below certifies that I have reviewed the criminal offense statement and responded truthfully. **FALSIFICATION OR OMISSION OF THIS OFFICIAL PUBLIC DOCUMENT IS A CRIMINAL OFFENSE, CAN BE PROSECUTED, AND WILL CONSTITUTE GROUNDS FOR VOLUNTEER DISQUALIFICATION.**

I agree to maintain the **CONFIDENTIALITY** of student's information.

X

VOLUNTEER SIGNATURE

DATE

The Pinellas County School Board is a public agency and subject to the Florida Public Records Act. All records, with certain limited exceptions, are subject to public viewing.

VOLUNTEER ELIGIBILITY Policy

The District Office will review all offenses to determine the outcome of your volunteer status and reserve the right to determine your eligibility status.

- **MAY NOT VOLUNTEER IF CONVICTED OF** any felony sexual related crimes, (including lewd and lascivious crimes) and felony child abuse.
- **MAY NOT VOLUNTEER IF CONVICTION WAS WITHIN THE LAST TEN (10) YEARS** for other felony crimes, and any misdemeanor crimes of a sexual nature, and misdemeanor crimes related to children.
- **MAY NOT VOLUNTEER IF CONVICTION WAS WITHIN THE LAST FIVE (5) YEARS** for misdemeanor crimes of violence, misdemeanor drug crimes, and misdemeanor crimes involving weapons.
- **LIMITED VOLUNTEER:** May volunteer, but **MAY NOT HANDLE MONEY** if crimes involving worthless checks/petty/retail theft committed within the last five (5) years. May volunteer, but **MAY NOT DRIVE** students for DUI conviction within the past five (5) years. **MAY NOT DRIVE** students for two DUI convictions within the last ten (10) years. **MAY NEVER DRIVE** students if volunteer has three or more DUI convictions.
- **CASE BY CASE REVIEW:** Other misdemeanors – Multiple convictions – Pending charges – Other Restrictions

APPEAL PROCESS FOR INELIGIBLE VOLUNTEERS – POLICY 9180

Applicants appealing their ineligible status must provide an appeal letter that includes the circumstances surrounding any/or all criminal offense(s) for which the exemption is sought. The appeal letter and all supporting materials, e.g. police report, and letters of recommendations, are to be sent to the Office of Strategic Partnerships District Volunteer Coordinator.

NOTE OF THE COLLECTION AND USE OF SOCIAL SECURITY NUMBER PREPARED PURSUANT TO SECTION 119.071(5)(a), F.S. (2007)

Notice is hereby given that Pinellas County Schools collects social security numbers from individuals for the following purposes, which are either specifically, authorized by law or are imperative for the performance of the district's duties and responsibilities as prescribed by law: Employment eligibility, Criminal Background Screening, Certification/Contributions Tracking of students as required by State Board Rule, Tracking and reporting of Corporate Tax Credit Scholarship students as required by State Board rule, Student identification numbers State directory of new hires, Annual report of wages and individuals, Record of remuneration paid to employees and Unemployment benefits.

The School Board of Pinellas County, Florida, prohibits any and all forms of discrimination and harassment based on race, color, sex, religion, national origin, marital status, age, sexual orientation or disability in any of its programs, services or activities.